

**EAST SEVIER COUNTY UTILITY DISTRICT
BOARD OF COMMISSIONERS MEETING**

April 12, 2018

5:30 P.M.

AGENDA

- 1) Call to Order by President Roy Ivey
- 2) Motion to approve the minutes of the March 8, 2018 meeting
- 3) Motion to approve the Accounts Payable Listing in total as submitted

REPORTS:

- 4) Alliance Water Resources – Financial Report / Operations

PERSONS TO BE HEARD:

****ONE AT A TIME AS RECOGNIZED****

When it is your turn to speak, please stand and state your name.

Please be considerate of others that may wish to speak by keeping your comments brief.

- 5) Customers' Comments; Questions; and Concerns

OLD BUSINESS:

- 6) None

NEW BUSINESS:

- 7) Rules Discussion
- 8) Adjournment – Next regular meeting to be held on Thursday, May 10, 2018 – 5:30 p.m.

MINUTES

BOARD OF COMMISSIONERS OF THE EAST SEVIER COUNTY UTILITY DISTRICT

Thursday, March 08, 2018

The Board of Commissioners of the East Sevier County Utility District met at 5:30 p.m. on Thursday, March 08, 2018, in the Office of The East Sevier County Utility District, 1529 Alpine Drive, Sevierville, TN 37876. Commissioners present were Roy Ivey, President; Barbara Darby, Secretary/Treasurer; and Janice Brooks–Headrick.

President Roy Ivey called the meeting to order at 5:34 p.m. for any old or new business.

A motion to approve the minutes of the February 08, 2018, meeting was made by Barbara Darby; Janice Brooks-Headrick seconded the motion. Motion carried.

A motion to approve the Accounts Payable listing in total as submitted was made by Barbara Darby; Janice Brooks-Headrick seconded the motion. Motion carried.

Reports

James Ford, Local Manager, presented the financial report as submitted to the Commissioners. The auditor’s draft should be ready by the next meeting.

James also presented the District operations report as submitted. The tanks at Well C are now holding more water than they have in the six months he has been here; therefore, we have been able to flush the lines regularly. The lines are getting cleaned out, and the water is coming out clearer. We are cross-training employees on servicing the pumps.

We have a rather lengthy list of customers who are using our service, mostly in the offsite areas, and not paying for it. We plan to send a letter to each address with an application for service enclosed so that we can begin billing as soon as possible. Past moneys owed will also be billed. Barbara Darby motioned to begin the procedure; Janice Brooks-Headrick seconded the motion. Motion carried.

Persons to be Heard

Tony Lehmann of 1556 Black Oak Drive asked which well he is presently on. He had been on Well C; but James’ changing the footprint of wells placed Tony on Well D, which he prefers. However, now he is back on Well C. He asked if this was permanent. James said that it would not be permanent and that this change will take place only when staff are flushing lines. Evan commented that when the filter gets put on Well C, this will no longer be an issue.

Cindy Lowery of 1339 Aintree asked how long before the filter will be in place. Evan explained that it will be a lengthy procedure. After TDEC and the USDA give their approval, which should be around May 2018, the job must be bid out. The Board then must approve the bid. Work can possibly begin in June of 2018. Evan said that we also must get the new pump into place and install more holding tanks. Alliance could do the work themselves, but the State won't allow it. The costs will be paid by grant money.

Old Business

There was no old business to discuss.

New Business

Pete Kleinman, English Mountain Volunteer Fire Department Chief, ask about the station's three water bills. He said that they used only 380 gallons last month yet were billed the flat rate of \$186. He is trying to minimize the Department's expenses and asked if the Board would consider giving them service for free or at a reduced price. He noted that he has found that other area fire departments pay for their usage only. The English Mountain fire department gets a small stipend each year, which doesn't go very far. The Board offered to reduce the amount to one bill for the minimum payment of \$97.68. Pete reluctantly accepted the offer.

The Rules and Regulations handout is complete. Anyone who wishes a copy can see Brenda Fields in the office. She can email a copy to customers upon receiving their email address.

Elizabeth Keizer of 1505 Lin Creek asked about the revisions referenced on each page of the handout. She asked how many revisions have actually been done. Evan answered that only one revision has been made. These rules and regulations have always been in place, but certain topics were added that are relevant but not included in the original document.

The next regular meeting will be held on, Thursday, April 12, 2018, at 5:30 p.m.

Adjournment

Roy Ivey moved, and Barbara Darby seconded, a motion to adjourn at 6:21 p.m. Motion carried.

Secretary-Treasurer

**East Sevier County Utility District
List of Bills April 12, 2018**

Regular Checking for Consideration

		Total
Barbara Darby	Insurance payment	\$ 266.05
Janice Brooks-Headrick	Insurance payment	\$ 277.05
Roy Ivey	Insurance payment	\$ 266.05
Barbara Darby	Meeting fee	\$ 350.00
Janice Brooks-Headrick	Meeting fee	\$ 350.00
Roy Ivey	Meeting fee	\$ 350.00
Alliance Water Resources, Inc	April 2018 services	\$ 37,882.41
First Tennessee Bank	Deposit to Alpine Drive Fund	\$ 2,000.00
TDEC	Penalty, Installment #4	\$ 2,100.00
Big Orange Electric, Inv# 1931	Install 2 new sewer pumps, lots 121 and 122 SMR	\$ 1,000.00
Power Pumping, Inv# 6277	Pump & haul 1 load, 4,000 gal.	\$ 800.00
Michael Vichich	Customer refund	\$ 45.00
Walter Wood Supply, Inv# 2120304-0001-02	1 Goulds pump	\$ 953.00
Mark Jendrek, P.C., Inv# 15132	Legal fees	\$ 3,162.50
The Mountain Press	Legal notice	\$ 51.76
Total Regular Checking for Consideration		\$ 49,853.82

Charges and Bills Paid from Regular Checking Since March 08, 2018

Sevier County Electric	Utility	\$ 3,750.17
Sevier County Water	Utility	\$ 38.41
Appalachian Electric	Utility	\$ 97.86
State of Tennessee	Sales tax	\$ 1,494.00
Total Regular Checking Charges and Bills Paid		\$ 5,380.44
Grand Total Regular Checking		\$ 55,234.26

**OUR
MISSION**

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)874-8080

March 2018

Administrative

New Rules and Regulations are helping customers get back on track, and thus provide ESCUD with revenue.

Treatment

Treatment at the wells is monitored daily.

Treatment at the wastewater plant is effective.

Collection/Distribution

New locks were purchased and installed at all ESCUD locations.

Repaired broken line at Sherwood Forrest.

Repaired drip field at Parkside Resort.

Cleaned and backwashed filters at Bear Creek Crossing, Parkside, and Sherwood Forrest resorts.

New lab, flushing report, leak repair, and customer complaint sheets have been incorporated into our daily work practices, and are effective.

Replaced Well D booster pump.

Coordinated with condo staff to assist in contractor's repair.

Customer Service

Confirmed to rental property owner the effect of a leaky toilet by watching their water meter turn at 1.3 gallons per minute or 56,000 gallons per month.

Offsite staff successfully responded to numerous customer concerns.

Project Updates

"Intent to Own" contracts continue to move forward at offsite locations.

Offsite billing endeavors continue to make progress.

Safety

Alliance holds monthly safety meetings with all staff. The March meetings were safe driving, and trenching/excavation awareness.

Regulatory

To be completed when analysis is received from laboratory.

Training

All full time employees continue to be cross trained, thus ensuring the creation of a well rounded and proficient staff.

Concerns for the Month

Another month of significant rainfall creates numerous unfavorable possibilities.

Positives for the Month

Several customers have made favorable comments about helping financially challenged community members get back on track with their utility service.

A relationship with Micobac Laboratories will help ESCUD maintain a strong relationship with Erich Webber and TDEC.

Leak Repairs

Repaired leak on Red Maple Lane

Repaired several offsite collection related leaks